



INTERFAITH
ACTION OF GREATER
SAINT PAUL

OPPORTUNITY SAINT PAUL

PARTNERS

2019 - 2020

CommonBond Communities

Daily Work

East Side Learning Center

Reading Partners

Neighborhood House

Saint Paul Public Libraries



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is generously funded by:



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COMMONBOND COMMUNITIES

WHO WE ARE

CommonBond Communities was formed in 1971 with a goal of creating affordable housing during a time of significant racial and economic injustice. Nearly five decades later, the injustices still exist and – while we’ve accomplished a great deal – our work is more important than ever. We continue to provide homes and support services for those most in need in our community.

Since our beginning with one half-time employee, Common Bond has flourished into one of the Upper Midwest’s premier providers of affordable housing with services. By integrating services and housing, we were the first to offer more than just a quality place to live. Our model has always been about supporting people in achieving their goals.

Today we provide homes and services for nearly 12,000 people every year. We develop, own, or manage more than 6,000 affordable rental apartments and townhomes throughout 56 cities in Minnesota, Wisconsin and Iowa.

Our beliefs in dignity, respect, and inclusiveness for all people are the driving forces behind our commitment to CommonBond residents. From high-quality buildings to life-changing support services, we create environments and experiences that help each resident meet their goals and be their best self.

We build stable homes, strong futures, and vibrant communities. We are CommonBond.

WHERE WE ARE LOCATED

- **Skyline**
1247 St Anthony Ave., St. Paul, MN
- **Torre de San Miguel**
58 E Wood St., St. Paul, MN
- **Westminster**
1374 Westminster St., St Paul, MN
- **Seward Towers**
2910 E Franklin Ave., Minneapolis, MN

FORMAT OF SESSION

In Study Buddies, volunteers are matched with a 1st - 6th grade student to strengthen their academic skills while building a positive and lasting relationship.

We provide tailored curriculum and activities to structure your time with your buddy, as well as tutor trainings and on-site staff support, to ensure you have the tools you need to make a positive impact.

TIME COMMITMENT

Study buddy volunteers meet with their buddies for 90 minutes weekly for the duration of a school-year. CommonBond features program locations throughout the Twin Cities metro, with sessions meeting Monday to Thursday, between 4:00 and 7:30pm.

AGE RANGE

18 and older

SKILLS NEEDED

- Willingness and enthusiasm to partner with us to help students succeed

TRAINING

- Orientation and site visit
- 1 – 2 required trainings a year that we host

DATA

- 49% of 2018-2019 Study Buddy kids in a reading cohort who started off behind grade level made more than 1 year of progress.
- 89% of 2018-2019 Study Buddy students reported feeling engaged in their learning.

OTHER REQUIREMENTS

- A background check is required.

WEBSITE

www.commonbond.org/volunteer



Removing barriers. Building prosperity.

DAILY WORK

WHO WE ARE

Daily Work's mission is to provide employment services and mentoring so job seekers can thrive; resulting in a community where everyone can work, grow, & contribute. A job is the best anti-hunger, anti-poverty program available. Fewer people in poverty translates into a richer, more just society, both in economic resources and moral worth.

WHERE WE ARE LOCATED

Located behind the Minnesota State Capitol Building at the Rice Street/Capitol Green Line stop

- **105 University Avenue West, St. Paul**
inside Christ Lutheran Church on Capitol Hill

FORMAT OF SESSION

Daily Work is uniquely positioned to meet the complex needs of job seekers with barriers to employment. **Case managers** at Daily Work provide 1:1, personalized support to assist job seekers in securing entry-level and move-up jobs. We provide complete wraparound services. As part of that support, you will provide coaching, emotional support, resume writing, mock interviews, and referrals or other needs to remove barriers to work and life success. Typical barriers include: low incomes, being an English language learner, no access to or ability to use a computer, lack of food, clothing, or shelter, mental health concerns, and more.

TIME COMMITMENT

Case managers volunteer at least 1x per week for 4-8 hours between 9:30am and 5:00pm. Additional days/times may be required for initial and ongoing training.

Other volunteer opportunities with shorter time commitments, more flexibility (some work from home), and different skill-types are available and can be customized as needed. Possible jobs include: greeter, data analysis, compliance, mock interviewer, computer skills teachers, story writer, social media helper, filing and organization, among others.

AGE RANGE

Adults with formal work experience

SKILLS NEEDED

- Advanced computer skills in searching the internet and MS Word
- Curiosity, excellent problem-solving skills and the ability to work independently

TRAINING

Daily Work provides extensive training about community resources, building engagement with diverse people, and the impact of poverty. Volunteers are welcome to participate in weekly staff meetings where we discuss resources and strategies for helping job seekers make progress. Curriculum is rooted in social work theory and practice with a strong emphasis on motivational interviewing techniques.

DATA

The job seekers at Daily Work are among the most at-risk for long-term financial instability. In 2018, 100% of the 225 job seekers served had poverty-level wages or low-incomes at intake; 70% had annual household incomes below \$30,000; 66% were immigrants; 45% were households with children 43% were unemployed, and 13% were homeless.

Daily Work capitalizes on the power of volunteers and interns; annually benefitting from nearly 7000 hours (3.5FTE). In the past 5 years, Daily Work trained more than 60 interns and volunteers who mentored more than 1,000 job seekers and generated estimated earnings of more than \$20 million dollars, all on a cumulative budget of just \$600,000!

OTHER REQUIREMENTS

- A background check is required and paid for by Daily Work

WEBSITE

www.daily-work.org



EAST SIDE LEARNING CENTER

WHO WE ARE

Who we are: East Side Learning Center (ESLC) partners with children and families to “Unlock each child’s potential through the foundation of reading.” Our vision is for all children to read with pride and joy, thus becoming life-long learners. This year, ESLC is partnering with the AARP Experience Corp Twin Cities program, which means that tutors over 50 years old can earn up to \$2,000 for serving the same children 2-4 days per week. That strong relationship you have with the child builds trust and helps maximize reading growth!

WHERE WE ARE LOCATED

11 Tutoring Locations on Saint Paul’s East Side, Payne-Phalen corridor with easy access off of 35E.

- **Bruce Vento Elementary**
409 Case Ave. E, St. Paul, MN
8:45-10:45 a.m. (K-2nd)
- **Chelsea Heights**
1557 Huron St., St. Paul, MN
Time TBD
- **Community of Peace Academy**
471 Magnolia Ave. E, St. Paul, MN
8:30-10:25 a.m. (Pre-K and K)
- **Hallie Q Brown/Martin Luther King Rec Center**
271 N Mackubin St., St. Paul, MN
2:30-5:00 p.m. (K-3rd)
- **Harvest Prep Network School**
1300 Olson Memorial Hwy, Minneapolis, MN
8:45-10:45 a.m. (K-2nd)
- **Higher Ground Academy**
1381 Marshall Ave., St. Paul, MN
8:05 a.m.-1:35 p.m. (K-5th)
- **Hope Community Academy**
720 Payne Ave., St. Paul, MN
8:25 a.m.-2:30 p.m. (K-3rd)
- **John A. Johnson Achievement Plus**
740 York Ave., St. Paul, MN
2:05-3:30 p.m. (1st-3rd)
- **Southside Family Charter**
4500 Clinton Ave, Minneapolis, MN
Time TBD
- **St. Paul Music Academy**
27 E. Geranium Ave., St. Paul, MN
8:00-12:30 a.m. (K-3rd)
- **St. Paul School of Northern Lights**
426 Osceola Ave S, St. Paul, MN
Time TBD

FORMAT OF SESSION

Reading tutoring sessions are 20 to 30 minutes long. Tutors arrive early to familiarize themselves with the lesson and materials for the child and ask questions of site staff. The tutor and child work through a structured lesson plan from McGraw-Hill that includes greeting the child and talking about what you will work on together, reading aloud to the child, listening to the child read, a skill lesson and activities, a game, and a time to review the lesson.

TIME COMMITMENT

Tutoring takes place during and after school, between 8:00 a.m. and 5:00 p.m., however most sessions are in the morning.

AGE RANGE

16 or older

SKILLS NEEDED

- Ability to speak and read English
- Must be able to follow the lesson plan provided by the Site Coordinator
- Ability to work as a member of a team
- Show interest in and enjoy working with PreK-3rd Grade children
- Treat the students with care and respect and bring ample patience and compassion
- Must be comfortable interacting with individuals from diverse ethnic and socioeconomic backgrounds

TRAINING

- Orientation will be at St. Catherine’s
- Must be able to follow the lesson plan provided by the Site Coordinator
- Ability to work as a member of a team
- Show interest in and enjoy working with PreK-3rd Grade children

STORY

As a volunteer tutor will you have the opportunity to develop a meaningful, encouraging relationship with a child by partnering with him or her to learn and practice literacy skills, children such as first grade student, Maddie. Maddie started in the fall, the same as most ESLC students. By December, her tutor noticed that she was not retaining letter names and sounds. She commented on it in the lesson plan notes to the site educator, who began preparing customized lesson plans for Maddie. The tutor hung in there and tried the new approach. By the end of the year, Maddie knew all of her letters and sounds and was sounding out new words.

OTHER REQUIREMENTS

- Complete ESLC’s online application, interest, and availability form at:
<http://www.eastsidelearningcenter.org/volunteer/volunteer-application-form>
- A background check is required.

WEBSITE

www.eastsidelearningcenter.org



Neighborhood House™

NEIGHBORHOOD HOUSE

WHO WE ARE

At Neighborhood House, our mission is to partner with families and individuals in gaining the skills, knowledge and confidence to thrive in diverse communities. From our organization's beginning over 120 years ago, we have been an organization that works with immigrants, refugees, and other members of the community. We do this through two main program areas of Basic Needs and Life Long Learning.

One of our Life Long Learning programs is Adult Education. The vision of our Adult Education program is to teach adult learners the literacy and life skills they need to enter the workforce or to continue on to higher education. We do this by offering classes for GED, English, citizenship, and computer skills.

A new Life Long Learning program is Homework Helpers which supports children living in the Sibley Manor apartments and surrounding area. Families have asked for this service for a while, and we are excited to start this fall.

WHERE WE ARE LOCATED

Adult Education

- Wellstone Center: 179 Robie St.
- Ford Road Flats: 2242 7th St.

Homework Helpers

- Sibley Manor Apartments: 1293 Maynard Drive, #410

FORMAT OF SESSION

Adult Education

- Volunteers assist in a variety of classes: GED, English, citizenship and computer classes.

Homework Helper

- Homework helpers work with individuals or small groups of students and guide them through their homework.

AGE RANGE

Adults only. All volunteers working with youth must complete a background check.

TIME COMMITMENT

Adult Education: one shift plus additional prep time: ~2.5hrs

Daytime classes: Mondays - Fridays

9am - 11am & 11:30am - 1:30pm

Evening classes: Mondays - Thursdays

6:30pm-8:30pm

Homework Helpers: one shift, 1-2hrs per week

Mondays: 4-6pm (elementary age)

Wednesdays: 4-6pm (high school age)

SKILLS NEEDED

- Able to speak, read and write English fluently
- Ability to interact respectfully with persons of other cultures
- Possess good inter-personal, communication and leadership skills
- Patient, tolerant and respectful of confidentiality
- Tutoring experience a bonus, but not required

TRAINING

Adult Education

- Complete Minnesota Literacy Council pre-service training or have relevant experience

Homework Helpers:

- Neighborhood House Youth Programs training

STORY

On average, we have 244 students enrolled in classes each quarter. Our students range from people who are new immigrant arrivals to Minnesota.

2018 DATA

- **113** students made **English skills level gains**
- **72%** of students reported meeting a **job-related goal**
- **19** students achieved the **Northstar Digital Literacy Credential**
- **12** students became **U.S. Citizens**

WEBSITE

www.neighb.org



WHO WE ARE

Reading Partners seeks to be at the center of a nationwide movement for educational equity, engaging communities to support students through trusted and proven literacy solutions. We do that by mobilizing communities, partnering with under-resourced schools, and providing differentiated, one-on-one literacy instruction to help elementary age (K-5) students who struggle with reading.

WHERE WE ARE LOCATED

Reading Partners Twin Cities serves 11 schools across the metro area, including:

- Phalen Lake Elementary School - St. Paul
- American Indian Magnet School - St. Paul
- Maxfield Elementary School - St. Paul
- Benjamin E. Mays IB World School - St. Paul
- Hamline Elementary School - St. Paul
- Hiawatha Leadership Academy - Morris Park - Minneapolis
- Hiawatha Leadership Academy - Northrop - Minneapolis
- Lyndale Elementary School - Minneapolis
- Cityview Community School - Minneapolis
- Bethune Elementary School - Minneapolis
- Ascension Elementary School - Minneapolis

FORMAT OF SESSION

Reading Partners utilizes a research-based curriculum that is in alignment with common core state standards. We utilized the 'I do, we do, you do' philosophy, gradually releasing the responsibility and mastery of the skill to the student. All of our tutoring occurs inside a reading center at each school – a dedicated space designated by the school for Reading Partners – and is supported by an ever-present Site Coordinator. All of the materials for the lesson are provided by Reading Partners. Students receive 45 minutes of instruction, based on their skill level, and progress through the curriculum as they master each skill.

TIME COMMITMENT

1 hour per week for the school year (through early May)

During the school day: 8:30am-4:00pm

*timing may be different depending on the school site

AGE RANGE

14 or older

TRAINING

- Orientation (2 hours) for new tutors
- Tutors receive active coaching & support from a Site Coordinator, who is always present when tutoring is happening
- We also offer ongoing trainings throughout the year on various, specific topics, including (but not limited to):
 - Diversity, Equity and Inclusion
 - Tutor Read Aloud and Vocabulary
 - Managing student behavior

DATA

For the 2018-2019 school year:

- Overall, **83%** of our students across the region met their primary literacy growth goal
- K-2 students: **90%** met their academic goals relating to mastery of foundational literacy skills
- 3-5th students: **77%** met their primary literacy goal, which is an increase in percentile rank
- At the end of the year, teachers reported that **80%** of the students had some or significant improvement in their confidence
- **100%** of principals and teachers find Reading Partners valuable to their students and school
- **94%** of volunteers are satisfied with their experience with Reading Partners

OTHER REQUIREMENTS

- A background check is required and provided for by Reading Partners

WEBSITE

www.readingpartners.org



SAINT PAUL PUBLIC LIBRARY

SAINT PAUL PUBLIC LIBRARY

WHO WE ARE

Saint Paul Public Library Homework Center Tutors help students build academic skills and strategies to become independent learners. We provide a safe environment where students feel supported in overcoming emotional and economic barriers to academic success.

WHERE WE ARE LOCATED

Six locations across Saint Paul

- **Rondo**
461 Dale St. N.
- **Sun Ray**
2105 Wilson Ave.
- **Rice Street**
1011 Rice St.
- **Arlington Hills**
1200 Payne Ave.
- **Dayton's Bluff**
645 East 7th St.
- **Riverview**
1 E George St.

FORMAT OF SESSION

The coordinator pairs students with tutors based on their skillset and redirects them to the next student waiting to be tutored. Homework Center Tutors work with multiple students for about 30 minutes each. They assist students with their homework on a one-to-one, first come first served basis.

TIME COMMITMENT

Rondo & Sun Ray:

Monday - Thursday: 4-7pm

Rice Street, Riverview, Dayton's Bluff:

Monday - Wednesday: 4-7pm

Arlington Hills:

Monday - Thursday: 3-6pm

AGE RANGE

15 or older

SKILLS NEEDED

- Strong proficiency of the English language
- Able to patiently and effectively communicate academic concepts through one-to-one tutoring

TRAINING

- One-hour orientation with site coordinator
- Free Trainings provided on Saturdays in October and November
Topics: Tutor Basics, ABCs of Reading, Homework Helper, Working with students with Learning Disabilities, and more. Repeated each semester.

DATA

Over 1,500 different students were served last school year.

- Average usage each night is over 100 visitors (including all sites).
- The learners who utilize the Homework Centers are largely people of color, people experiencing poverty, recent immigrants, and people who speak English as a Second Language.

OTHER REQUIREMENTS

- A background check is required and provided for by the library.

WEBSITE

www.sppl.org