



AMHERST H.
WILDER
FOUNDATION

**AMHERST H. WILDER
FOUNDATION**

Here for good.

www.wilder.org

WHO WE ARE

The Youth Leadership Initiative (YLI) of the Amherst H. Wilder Foundation's mission is to develop and prepare the next generation of multicultural leaders who have the skills and are inspired to share their talents to making St. Paul a thriving community. Our core beliefs and values:

- Everyone can be a leader
- Every voice matters
- Intergenerational spaces are an opportunity
- Connecting people across differences
- Leadership requires knowing who you are and is a daily practice

WHERE WE ARE LOCATED

Amherst H. Wilder Foundation

451 Lexington Pkwy. N. St. Paul, MN

FORMAT OF SESSION

- Designing and facilitating curriculum that allows youth to explore aspects of leadership, cultural awareness, engaging in school, and serving the community
- Supporting youth and other adults to build positive relationships and be a positive, caring adult
- Working to ensure participants are involved and engaged during sessions

Positions Available: Cultural Coach, Action Team Coach, School Engagement Coach

*position descriptions will be available upon request

TIME COMMITMENT

- Regular, weekly programming: Nov 2018 – May 2019
Tuesdays/Thursdays: 4-6:30pm
- Monthly Community of Practice
- Retreats (come as able): Oct 18-20 2018 (overnight), Feb 2-3 2019, May 3-5 2019 (overnight)
- YLI Graduation: May 16, 2019 (2hrs)

AGE RANGE

18 or older

SKILLS NEEDED

- Youth Work experience preferred
- Experience in working with people from diverse ethnic and cultural backgrounds and ages
- Self-aware of your privilege and the systems that may support you
- Have an understanding of urban youth issues and experiences
- Believe that youth are already leaders with valuable perspectives, not empty vessels waiting to be filled with knowledge
- Able to relate to youth and develop positive relationships
- Good communication skills – written and oral
- Interest in leading alongside youth and sharing power with young people

TRAINING

- September: All volunteer orientation
- October: Volunteer trainings specific to particular roles
- November-May: Monthly volunteer Community of Practice meetings – an opportunity for volunteers to ask for support, receive youth development trainings and mindfulness practice
- May: Volunteer reflection and celebration
- On-going: YLI staff are available every business day to support volunteers in working through challenging situations

STORY

- This past year, we graduated 45 teens. We met twice a week for 23 weeks. Youth spent almost 200 hours in YLI.
- Engaged young people in thinking about servant leadership and explored topics of community building, how to foster love and happiness, violence prevention, culture, race, ethnicity, religion, and gender/sexuality.
- At the end of the year, 100% of youth reported that they are developing a deeper understanding of themselves, learning about who they are as leaders and developing skills and values to collaborate with others.
- 96% believe that what we do in YLI will help them be successful in school.

OTHER REQUIREMENTS

- Youth Work experience is strongly preferred
- A background check is required.



COMMONBOND COMMUNITIES

WHO WE ARE

CommonBond Communities was formed in 1971 with a goal of creating affordable housing during a time of significant racial and economic injustice. Nearly five decades later, the injustices still exist and – while we’ve accomplished a great deal – our work is more important than ever. We continue to provide homes and support services for those most in need in our community.

Since our beginning with one half-time employee, CommonBond has flourished into one of the Upper Midwest’s premier providers of affordable housing with services. By integrating services and housing, we were the first to offer more than just a quality place to live. Our model has always been about supporting people in achieving their goals.

Today we provide homes and services for nearly 12,000 people every year. We develop, own, or manage more than 6,000 affordable rental apartments and townhomes throughout 56 cities in Minnesota, Wisconsin and Iowa.

Our beliefs in dignity, respect, and inclusiveness for all people are the driving forces behind our commitment to CommonBond residents. From high-quality buildings to life-changing support services, we create environments and experiences that help each resident meet their goals and be their best self.

We build stable homes, strong futures, and vibrant communities. We are CommonBond.

WHERE WE ARE LOCATED

- **Cathedral Hill**
280 Dayton Ave., St. Paul, MN
- **Skyline**
1247 St Anthony Ave., St. Paul, MN
- **Torre de San Miguel**
58 E Wood St., St. Paul, MN
- **Westminster**
1374 Westminster St., St Paul, MN
- **Seward Towers**
2910 E Franklin Ave., Minneapolis, MN

FORMAT OF SESSION

In Study Buddies, volunteers are matched with a 1st - 6th grade student to strengthen their academic skills while building a positive and lasting relationship.

We provide tailored curriculum and activities to structure your time with your buddy, as well as tutor trainings and on-site staff support, to ensure you have the tools you need to make a positive impact.

TIME COMMITMENT

Volunteers meet with their buddies for 90 minutes weekly for the duration of a school-year.

AGE RANGE

16 or older

SKILLS NEEDED

- Willingness and enthusiasm to partner with us to help students succeed

TRAINING

- Orientation
- 1 – 2 required trainings a year that we host

DATA

- 56% of youth performing below grade level in reading made more than one academic year’s progress during the 2017-2018 school year.
- 30% of youth performing below grade level in reading made more than one academic year’s progress during the 2017-2018 school year.

OTHER REQUIREMENTS

- A background check is required.

WEBSITE

www.commonbond.org/volunteer

Daily Work DAILY WORK

Removing barriers. Building prosperity.

WHO WE ARE

Daily Work's mission is to provide employment services and mentoring so job seekers can thrive; resulting in a community where everyone can work, grow, & contribute. A job is the best anti-hunger, anti-poverty program available. Fewer people in poverty translates into a richer, more just society, both in economic resources and moral worth.

WHERE WE ARE LOCATED

Located behind the Minnesota State Capitol Building at the Rice Street/Capitol Green Line stop.

- **Inside Christ Lutheran Church on Capitol Hill**
105 University Avenue West, St. Paul, MN

FORMAT OF SESSION

Daily Work is uniquely positioned to meet the complex needs of job seekers with barriers to employment. Using a 1:1, social work model, job seekers gain stability by securing entry-level and move-up jobs. We provide complete wraparound services (coaching, emotional support, resume writing, mock interviews, referrals for other needs) to remove barriers to work and life success and set the stage for careers with long-term growth potential. Typical barriers include: low incomes, being an English language learner, no access to or ability to use a computer, lack of food, clothing, or shelter, mental health concerns, and more.

TIME COMMITMENT

1 shift per week for 4 hours between 9:30am and 5:00pm.

Additional days/times will be required for initial and ongoing training.

AGE RANGE

Adults with formal work experience

SKILLS NEEDED

- Advanced computer skills in searching the Internet and MS Word
- Curiosity, excellent problem-solving skills and the ability to work independently

TRAINING

Daily Work provides extensive training about community resources, interacting effectively with job seekers, and building engagement. Volunteers are welcome to participate in weekly staff meetings where we discuss resources and strategies for helping job seekers make progress. Curriculum is rooted in social work theory and practice with a strong emphasis on motivational interviewing techniques. A volunteer-led support group is in the process of being formed.

DATA

The job seekers at Daily Work are among the most at-risk.

- In 2017, 100% of the 210 job seekers served had poverty-level wages or low-incomes at intake;
 - 63% had household incomes below \$20,000
 - 79% were immigrants
 - 42% were unemployed
 - 12% were homeless

Daily Work capitalizes on the power of volunteers and interns; annually benefitting from nearly 7000 hours (3.5 FTE).

- In the past 5 years, Daily Work trained more than 60 interns and volunteers who mentored more than 1,000 job seekers and generated estimated earnings of more than \$20 million dollars...all on a cumulative budget of just \$600k!

OTHER REQUIREMENTS

- A background check is required and paid for by Daily Work.

WEBSITE

www.daily-work.org



EAST SIDE LEARNING CENTER

WHO WE ARE

East Side Learning Center (ESLC) partners with children and families to “Unlock each child’s potential through the foundation of reading.” Our vision is for all children to read with pride and joy, thus becoming life-long learners.

WHERE WE ARE LOCATED

Five Tutoring Locations on Saint Paul’s East Side, Payne-Phalen corridor with easy access off of 35E.

- **Bruce Vento Elementary**
409 Case Ave. E, St. Paul, MN
- **Community of Peace Academy**
471 Magnolia Ave. E, St. Paul, MN
- **Hope Community Academy**
720 Payne Ave., St. Paul, MN
- **John A. Johnson Achievement Plus**
740 York Ave., St. Paul, MN
- **St. Paul Music Academy**
27 E. Geranium Ave., St. Paul, MN

FORMAT OF SESSION

Reading tutoring sessions are 30 to 40 minutes long. Tutors arrive early to familiarize themselves with the lesson and materials for the child and ask questions of site staff. The tutor and child work through a structured lesson plan from McGraw-Hill that includes greeting the child and talking about what you will work on together, reading aloud to the child, listening to the child read, a skill lesson and activities, a game, and a time to review the lesson.

TIME COMMITMENT

Tutoring takes place during and after school, between 8:15am and 4:30pm.

AGE RANGE

16 or older

SKILLS NEEDED

- Ability to speak and read English
- Must be able to follow the lesson plan provided by the Site Coordinator
- Ability to work as a member of a team
- Show interest in and enjoy working with PreK-3rd Grade children
- Treat the students with care and respect and bring ample patience and compassion
- Must be comfortable interacting with individuals from diverse ethnic and socioeconomic backgrounds

TRAINING

- Orientation will be at Indigenous Roots
- Must be able to follow the lesson plan provided by the Site Coordinator
- Ability to work as a member of a team
- Show interest in and enjoy working with PreK-3rd Grade children

STORY

As a volunteer tutor will you have the opportunity to develop a meaningful, encouraging relationship with a child by partnering with him or her to learn and practice literacy skills, children such as first grade student, Maddie. Maddie started in the fall, the same as most ESLC students. By December, her tutor noticed that she was not retaining letter names and sounds. She commented on it in the lesson plan notes to the site educator, who began preparing customized lesson plans for Maddie. The tutor hung in there and tried the new approach. By the end of the year, Maddie knew all of her letters and sounds and was sounding out new words.

OTHER REQUIREMENTS

- Complete ESLC’s online application, interest, and availability form at:
www.eslcmn.org/volunteer-application-form
- A background check is required.

WEBSITE

www.eslcmn.org



Neighborhood House™

NEIGHBORHOOD HOUSE

WHO WE ARE

At Neighborhood House, our mission is to partner with families and individuals in gaining the skills, knowledge and confidence to thrive in diverse communities.

From our organization's beginning over 120 years ago, we have been an organization that works with immigrants, refugees, and other members of the community. We do this through two main program areas of Basic Needs and Life Long Learning.

One of our Life Long Learning programs is Adult Education. The vision of our Adult Education program is to teach adult learners the literacy and life skills they need to enter the workforce or to continue on to higher education. We do this by offering classes for GED, English, citizenship, and computer skills. Our program teaches adult learners and their families the literacy and the life skills they need to enter the workforce or to continue on to higher education. The Adult Education program focuses on helping students find long-term stable employment, housing, education, and healthcare—all significant steps on the path toward independence, stability and a bright future for their families.

WHERE WE ARE LOCATED

Main Campus

179 Robie St., St. Paul, MN

Other Adult Education—Fort Road Flats

2242 7th St., St. Paul, MN

FORMAT OF SESSION

We have two volunteer roles - Teacher and Assistant. Teachers lead or co-lead all lessons and activities in the classroom. Assistants have a support role. Full position descriptions are available.

TIME COMMITMENT

Each volunteer shift is one class per week with additional preparation time lasting 2.5 hours.

Daytime classes: Mon. - Fri. 9am-11am & 11:30am-1:30pm

Evening classes: Mon,-Thurs. 6:30pm-8:30pm

AGE RANGE

Adults only

SKILLS NEEDED

- Able to speak, read and write English fluently
- Ability to interact respectfully with persons of other cultures
- Possess good inter-personal, communication and leadership skills

TRAINING

- Complete Minnesota Literacy Council pre-service training or have relevant experience
- A quarterly volunteer dinner and training session is available for Adult Education volunteers

STORY

- On average, we have 244 students enrolled in classes each quarter
- We have about 50 Adult Education volunteers per quarter

2017 DATA

- Students who passed one GED exam - **23**
- Students who earned Northstar certifications - **57**
- Students who made level gains - **165**
- Students who increased knowledge and skills for the American workplace - **290**

WEBSITE

www.neighb.org



READING PARTNERS

readingpartners

WHO WE ARE

Reading Partners seeks to be at the center of a nationwide movement for educational equity, engaging communities to support students through trusted and proven literacy solutions. We do that by mobilizing communities, partnering with under-resourced schools, and providing differentiated, one-on-one literacy instruction to help elementary age (K-5) students who struggle with reading.

WHERE WE ARE LOCATED

Reading Partners Twin Cities serves 11 schools across the metro area, including:

- Phalen Lake Elementary School - St. Paul
- Benjamin E Mays IB World School - St. Paul
- Maxfield Elementary School - St. Paul
- Hamline Elementary School - St. Paul
- Anishinabe Academy - Minneapolis
- Whittier International Elementary School - Minneapolis
- Lyndale Community School - Minneapolis
- Bethune Community School - Minneapolis
- Elizabeth Hall Elementary School - Minneapolis
- Cityview Community School - Minneapolis
- Ascension Elementary School - Minneapolis

FORMAT OF SESSION

Reading Partners utilizes a research-based curriculum that is in alignment with common core state standards. We utilized the 'I do, we do, you do' philosophy, gradually releasing the responsibility and mastery of the skill to the student. All of our tutoring occurs inside a reading center at each school – a dedicated space designated by the school for Reading Partners – and is supported by an ever-present Site Coordinator. All of the materials for the lesson are provided by Reading Partners. Students receive 45 minutes of instruction, based on their skill level, and progress through the curriculum as they master each skill.

TIME COMMITMENT

1 hour per week for the school year (through early May)

During the school day: 8:30am-4:00pm

*timing may be different depending on the school site

AGE RANGE

14 or older

TRAINING

- Orientation (2 hours) for new tutors
- Tutors receive active coaching & support from a Site Coordinator, who is always present when tutoring is happening
- We also offer ongoing trainings throughout the year on various, specific topics, including (but not limited to):
 - Diversity, Equity and Inclusion
 - Tutor Read Aloud and Vocabulary
 - Managing student behavior

DATA

For the 2017-18 school year:

- Overall, **78%** of our students across the region met their primary literacy goal
- K-2 students: **85%** met their academic goals relating to mastery of foundational literacy skills
- 3rd-5th students: **73%** met their primary literacy goal, which is an increase in percentile rank
- We also survey the teachers to monitor how our work with students and the impact on classroom learning. At the end of the year teachers reported that **85%** of the students had some or significant improvement in their confidence!
- **100%** of Principals are satisfied with the program
- **99%** of teachers find Reading Partners valuable for their students
- **94%** of volunteers are satisfied with their experience with Reading Partners

OTHER REQUIREMENTS

- A background check is required and provided for by Reading Partners.

WEBSITE

www.readingpartners.org



SAINT PAUL PUBLIC LIBRARY

SAINT PAUL PUBLIC LIBRARY

WHO WE ARE

Saint Paul Public Library Homework Center Tutors help students build academic skills and strategies to become independent learners. We provide a safe environment where students feel supported in overcoming emotional and economic barriers to academic success.

WHERE WE ARE LOCATED

Six locations across Saint Paul.

- **Rondo**
461 Dale St. N, St. Paul, MN
- **Sun Ray**
2105 Wilson Ave., St. Paul, MN
- **Rice Street**
1011 Rice St., St. Paul, MN
- **Arlington Hills**
1200 Payne Ave., St. Paul, MN
- **Dayton's Bluff**
645 East 7th St., St. Paul, MN
- **Riverview**
1 E George St., St. Paul, MN

FORMAT OF SESSION

The coordinator pairs students with tutors based on their skillset and redirects them to the next student waiting to be tutored. Homework Center Tutors work with multiple students for about 30 minutes each. They assist students with their homework on a one-to-one, first come first served basis.

TIME COMMITMENT

Mondays - Thursdays: 4-7pm

Sundays: 1-4pm

*Arlington Hills is 3-6pm

AGE RANGE

15 or older

SKILLS NEEDED

- Strong proficiency of the English language
- Able to patiently and effectively communicated academic concepts through one-to-one tutoring

TRAINING

- One-hour orientation with site coordinator
- Free Trainings provided on Saturdays in October and November
Topics: Tutor Basics, ABCs of Reading, Homework Helper, Working with students with Learning Disabilities, and more. Repeated each semester.

DATA

Over 1,500 different students were served last school year.

- Average usage each night is over 100 visitors (including all sites).
- The learners who utilize the Homework Centers are largely people of color, people experiencing poverty, recent immigrants, and people who speak English as a Second Language.

OTHER REQUIREMENTS

- A background check is required and provided for by the library.

WEBSITE

www.sppl.org